FB-01A, Rev.0, 01.09.2023

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|  | **KONGU ENGINEERING COLLEGE**  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | C:\Documents and Settings\MBA\Desktop\ISO_9001.jpg |
| **Agenda of the Class Monitoring Committee Meeting** |

**Department of \_\_\_\_\_**

**Date:**

|  |  |
| --- | --- |
| **Meeting No:** |  |
| **Class:** | ~~I Year/II Year~~ /~~III Year~~/**IV Year**~~/PG~~ |
| **Members to be Present:** |  |
| **Planned Meeting Date:** |  |
| **Venue:** |  |

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. Theory course syllabus completion, awareness of course outcomes.
3. Communication, Interaction and Language of interaction.
4. Any activity based learning, ICT tools used, tutorials conducted.
5. Lab course manuals available/Assessment as per rubrics/ No of experiments conducted, awareness of course outcomes, /Availability of necessary equipment, any feedback etc
6. Outside interactions paper/ project presentations/ other activities initiations to SAP / NPTEL courses / online courses/ VA course/ OCC/ non-formal courses attentiveness
7. Mentoring / slow learners interaction/ counseling requirements
8. No of tutorials conducted / innovative assignments.
9. Any specific feedback on academic/ facilities

**CMC Meeting Coordinator**

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| **Minutes of the Class Monitoring Committee Meeting** |

**Department of \_\_\_\_**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Class:** ~~I Year/II Year~~ /~~III Year~~/**IV Year**~~/PG~~ | | | | |
| **Meeting No:** | | | | |
| **Date:** | |  | **Venue:** | **SES117 &SES 118** |
| **Members Present:** | | Dr. ABC& Ms. ABC –IV EIE-A & B All students | | |
| **Points Discussed** | | **Action Taken** | **Responsibility** | **Remarks** |
| S. No | **A Section** | | | |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  | **B Section** | | | |
|  |  |  |  |  |
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**CMC Members Signature CMC Meeting Coordinator HOD**

FB-03, Rev.0, 01.09.2023

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| **Course End Survey** |

**Department of \_\_\_\_\_\_\_\_\_**

Academic Year: Semester: ODD/EVEN

Degree &Branch: Class & Section:

Course Code: Course Name: Course Faculty:

Roll No and Name: (optional)

Note: In order to enable the department to assess, as to what extent the course outcomes have been attained, please respond to the following queries:

**Grade Level  
Excellent        : 4 ; Very Good      : 3; Good               : 2; Satisfactory   : 1**

**On completion of the course, you are able to**

|  |  |  |
| --- | --- | --- |
| **CO No.** | **CO** | **Grade** |
| 1 | apply Fourier series techniques in solving one and two dimensional heat flow problems and one dimensional wave equations |  |
|  |  |  |
|  |  |  |
|  |  |  |

**\*\*\*\* Online\*\*\*\***

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| **Feedback on Common Facilities** |

Academic Year: Semester: ODD/EVEN

Degree &Branch: Class & Section:

Roll No and Name: (optional)

**Grade Level**

**Strongly Agree – 5; Agree-4; Satisfactory-3; Disagree-2; Strongly Disagree-1**

|  |  |  |
| --- | --- | --- |
| **S. No.** | **Questionnaires** | **Grade** |
|  | The college has good ambience for learning |  |
|  | Faculty number and expertise are adequate |  |
|  | Laboratory and Department facilities are adequate |  |
|  | Administrative office is supportive |  |
|  | Library has good number of quality books and journals |  |
|  | The institute has good internet / Wi-Fi facility |  |
|  | The college has adequate number of buses for commuting |  |
|  | The hostel facilities are highly satisfactory |  |
|  | Sufficient Banking facility is available in the campus |  |
|  | Cafeteria facilities and services are excellent |  |
|  | The services offered at Dispensary and Ambulance are good |  |
|  | Sports and Gym Facilities are satisfactory |  |
|  | Good housekeeping and hygienic environment is maintained |  |
|  | Overall rating of the common facilities available at the institute |  |

**Other Comments:**

**\*\*\*\* Online\*\*\*\***

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| **Feedback for PO & PSOs from Employers** |

Academic Year: Batch of Study:

Note: In order to enable the Institute to assess, as to what extent the Programme outcomes have been attained, please respond to the following queries:

**Grade Level  
Excellent        : 4 ; Very Good      : 3; Good               : 2; Satisfactory   : 1**

**On completion of the recruitment drive ability of the students in \_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| **PO No.** | **PO** | **Grade** |
|  | Engineering knowledge, problem analysis, design and development of solution |  |
|  | Conduct investigations of complex problems, modern tool usage and focus as engineer on society |  |
|  | Focus on environmental sustainability, ethics and team work |  |
|  | Effective communication, project management and knowledge updation |  |

**Other Comments:**

**Name and Signature of the HR Person/ Interviewer:**

**Name of the Organization:**

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| **Graduate Exit survey for PO & PSOs** |

**Department of \_\_\_\_\_\_\_\_\_**

Academic Year: Batch of Study:

Degree &Branch: Class & Section:

Roll No and Name: (optional)

Note: In order to enable the department to assess, as to what extent the Programme outcomes have been attained, please respond to the following queries:

**Grade Level  
Excellent        : 4 ; Very Good      : 3; Good               : 2; Satisfactory   : 1**

**On completion of the programme, your\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| **PO No.** | **PO** | **Grade** |
|  | Ability to apply the knowledge of mathematics, science, engineering fundamentals, and engineering specialization to the solution of complex engineering problems. |  |
|  | Ability to identify, formulate, research literature, and analyze engineering problems to arrive at substantiated conclusions using first principles of mathematics, natural, and engineering sciences. |  |
|  | Ability to design solutions for complex engineering problems and design system components, processes to meet the specifications with consideration for the public health and safety, and the cultural, societal, and environmental considerations. |  |
|  | Ability to use research-based knowledge and research methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions |  |
|  | Ability to create, select and apply appropriate techniques, resources and modern engineering and IT tools including prediction and modeling to complex engineering activities with an understanding of the limitations. |  |
|  | Ability to apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to the professional engineering practice. |  |
|  | Ability to understand the impact of professional engineering solutions in societal and environmental contexts, and demonstrate the knowledge of, and need for sustainable development. |  |
|  | Ability to apply ethical principles and commit to professional ethics and responsibilities and norms of the engineering practice. |  |
|  | Ability to function effectively as an individual, and as a member or leader in diverse teams, and in multidisciplinary settings. |  |
|  | Ability to communicate effectively on complex engineering activities with the engineering community and with society at large, such as, being able to comprehend and write effective reports and design documentation, make effective presentations, and give and receive clear instructions. |  |
|  | Ability to demonstrate knowledge and understanding of the engineering and management principles and apply these to one’s own work, as a member and leader in a team, to manage projects and in multidisciplinary environments. |  |
|  | Ability to recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadcast context of technological change. |  |
| **PSO-1** |  |  |
| **PSO-2** |  |  |

**\*\*\*\* Online\*\*\*\***

FB-11, Rev.0, 01.09.2023

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|  | **bfh';F bghwpapaw; fy;Y}hp**  **KONGU ENGINEERING COLLEGE**  **(Autonomous)**  **bgUe;Jiw 638 060 PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | C:\Documents and Settings\MBA\Desktop\ISO_9001.jpg |
| **Feedback About programme and facilities from Parents** |

**Department of \_\_\_\_\_\_\_\_\_**

bgw;nwhh; fUj;Jg; ghpkhw;wk; gotk;

ehs;

Date :

md;g[ilaPh;/

Dear Parent / s,

v';fs; fy;tpg;gzpapd; juj;ij nkk;gLj;j VJthf fPnH jug;gl;Ls;s tptu';fis 2 Kjy; 10 tiuapyhd mst[j;juj;jpy; kjpg;gpl;L tptu';fSf;F neuhf cs;s jukjpg;gPl;L vz;izr; Rw;wp tl;lkpl;Lf; fhl;LkhW ntz;Lfpnwhk;/ gpd;dh; ,g;gotj;ijf; fy;Y}hpf;Fj; jpUk;gt[k; mDg;gp itf;FkhW nfl;Lf;bfhs;fpnwhk;.

To improve our service, please rate the Parameters in scale of 2 to 10 by encircling the ratings against the parameters. Later, send this back to the college.

j';fs; cz;ika[s;s/ Yours faithfully,

tFg;g[ Mnyhrfh;/ Class Advisor,

**kjpg;gPL** : 10 - kpf;f ed;W 8 - ed;W 6-ruhrhp 4 - ruhrhpf;Fk; fPnH 2 - kpff; Fiwt[

**Ratings :** 10 - Excellent 8 - Good 6 – Average 4 - Below Average2 - Poor

tptu';fs; **:**

**Parameters:**

1. mwpt{l;ly;/fw;gpj;jy; 10 8 6 4 2

Imparting Knowledge

1. bgw;nwhUld; bjhlh;g[ 10 8 6 4 2

Communication with parents

1. kjpg;bgz;fisj; bjhptpf;Fk; Kiw 10 8 6 4 2

Marks Reporting system

1. ntiytha;g;g[-mwpt[Wj;jYk; gzpakh;j;jYk; 10 8 6 4 2

Career counselling & Placement

1. ghlk; rhh;e;jghlk; rhuhj Jiwfspy; <LghL 10 8 6 4 2

Extra Co-curricular activities

1. xG';F eltof;iffs;-epiwntw;Wjy; 10 8 6 4 2

Discipline enforcement

1. Fiwfis mwpe;J Vw;wthW bray;gly; 10 8 6 4 2

Handling Grievances

1. cl;fl;likg;g[ trjpfs; 10 8 6 4 2

Infrastructure

1. fy;tp fw;Fk; NHy; 10 8 6 4 2

Learning environment

1. nkYk; nkk;ghl;Lf;Fk; Kd;ndw;wj;Jf;Fk; j';fs; nkyhd Mnyhridfis mspf;ft[k;.

Please also give your valuable suggestion for our improvement

|  |
| --- |
|  |

khzth; bgah;(tpUk;gpdhy;) ……………………………

Student Name: (OPTIONAL)…………………………….. ehs; & xg;gk;

bgw;nwhh; bgah;(tpUk;gpdhy;)…………………………… Date & Signature:

Parents Name: (OPTIONAL)……………………………..